

## GUARANTOR APPLICATION FORM

Please complete the following pages in as much detail as possible in BLACK INK and in BLOCK CAPITALS. Falsification or unverifiable information may result in the guarantor application being refused.

NB The guarantor must be a UK homeowner and resident in the UK for the duration of the tenancy.

### 1. IDENTIFICATION REQUIRED

**1. VALID PHOTO IDENTIFICATION:**

(we must see current valid photo ID eg. Passport or driving licence - original documents only)

**2. PROOF OF ADDRESS:**

(eg recent utility bill, bank statement, driving licence – original documents only)

**4. BANK STATEMENT**

**5. CONFIRMATION OF ANNUAL GROSS SALARY**

**PLEASE RETURN THIS FORM TO OUR OFFICE AS SOON AS POSSIBLE TO  
ENSURE THAT WE PROCESS YOUR APPLICATION QUICKLY**

### 2. PROPERTY / TENANT DETAILS:

<b>PROPERTY APPLIED FOR</b>			
<b>RENT PCM</b>	£	<b>TERM:</b>	<b>MONTHS</b>
<b>MOVE DATE</b>			
<b>PROSPECTIVE TENANT NAME(S)</b>			

### 3. YOUR DETAILS:

<b>TITLE</b>			
<b>FIRST NAMES</b>			
<b>SURNAME</b>			
<b>ADDRESS</b>			
<b>POSTCODE</b>			
<b>TIME AT ADDRESS</b>			
<b>TELEPHONE</b>	<b>h:</b>	<b>w:</b>	
<b>MOBILE</b>		<b>FAX</b>	
<b>E-MAIL</b>			
<b>DATE OF BIRTH</b>		<b>NI No.</b>	
<b>PREVIOUS ADDRESS IF LESS THAN 3 YEARS</b>			

Continued on other side of the form

**4. REFERENCES:**

CHARACTER REFERENCE			
<b>NAME</b>			
<b>ADDRESS</b>			
<b>POSTCODE</b>			
<b>HOME PHONE</b>		<i>WORK</i>	
<b>MOBILE</b>		<i>FAX</i>	
<b>E-MAIL</b>			
<b>RELATIONSHIP TO YOU</b>			

(Character reference must NOT be a relation but someone who has known you for at least 3 years)

CURRENT EMPLOYER REFERENCE			
<b>NAME</b>			
<b>COMPANY ADDRESS</b>			
<b>POSTCODE</b>			
<b>YOUR POSITION</b>		<b>Annual Gross Salary</b>	
<b>TELEPHONE</b>		<i>FAX</i>	
<b>E-MAIL</b>			
<b>TIME IN THIS JOB</b>			

(If you have been with this employer for less than 3 years please provide previous employment details on a separate sheet)

(In the event that you are self-employed please provide in the CURRENT EMPLOYER reference section, details of your accountant and accompany the application with records of the past 3 years accounts)

**1. The prospective guarantor states that all the information supplied above is true and correct and wishes to proceed with the tenancy application.**

**2. The prospective guarantor hereby gives authority to seek references from the referees given above and authorises verification of the above information, including but not limited to the obtaining of a credit report if necessary.**

**SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_**

**NB. PLEASE ALSO SIGN AND RETURN ONE COPY OF THE LETTER OF GUARANTEE WITH THIS FORM. YOU WILL ALSO BE ASKED TO SIGN THE TENANCY AGREEMENT BEFORE THE START OF THE TENANCY.**