

GUARANTOR APPLICATION FORM

Please complete the following pages in as much detail as possible in BLACK INK and in BLOCK CAPITALS. Falsification or unverifiable information may result in the guarantor application being refused.

NB The guarantor must be a UK homeowner and resident in the UK for the duration of the tenancy.

1. IDENTIFICATION REQUIRED

1. VALID PHOTO IDENTIFICATION:

(we must see current valid photo ID eg. Passport or driving licence - original documents only)

2. PROOF OF ADDRESS:

(eg recent utility bill, bank statement, driving licence – original documents only)

4. BANK STATEMENT

5. CONFIRMATION OF ANNUAL GROSS SALARY

PLEASE RETURN THIS FORM TO OUR OFFICE AS SOON AS POSSIBLE TO ENSURE THAT WE PROCESS YOUR APPLICATION QUICKLY

2. PROPERTY / TENANT DETAILS:

PROPERTY APPLIED FOR			
RENT PCM	£	TERM:	MONTHS
MOVE DATE			
PROSPECTIVE TENANT NAME(S)			

3. YOUR DETAILS:

TITLE			
FIRST NAMES			
SURNAME			
ADDRESS			
POSTCODE			
TIME AT ADDRESS			
TELEPHONE	h:	w:	
MOBILE		FAX	
E-MAIL			
DATE OF BIRTH		NI No.	
PREVIOUS ADDRESS IF LESS THAN 3 YEARS			

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4. REFERENCES:

CHARACTER REFERENCE			
NAME			
ADDRESS			
POSTCODE			
HOME PHONE		WORK	
MOBILE		FAX	
E-MAIL			
RELATIONSHIP TO YOU			

(Character reference must NOT be a relation but someone who has known you for at least 3 years)

CURRENT EMPLOYER REFERENCE			
NAME			
COMPANY			
ADDRESS			
POSTCODE			
YOUR POSITION		Annual Gross Salary	
TELEPHONE		FAX	
E-MAIL			
TIME IN THIS JOB			

(If you have been with this employer for less than 3 years please provide previous employment details on a separate sheet)

(In the event that you are self-employed please provide in the CURRENT EMPLOYER reference section, details of your accountant and accompany the application with records of the past 3 years accounts)

1. The prospective guarantor states that all the information supplied above is true and correct and wishes to proceed with the tenancy application.

2. The prospective guarantor hereby gives authority to seek references from the referees given above and authorises verification of the above information, including but not limited to the obtaining of a credit report if necessary.

SIGNED: _____ **DATE:** _____

NB. PLEASE ALSO SIGN AND RETURN ONE COPY OF THE LETTER OF GUARANTEE WITH THIS FORM. YOU WILL ALSO BE ASKED TO SIGN THE TENANCY AGREEMENT BEFORE THE START OF THE TENANCY.